



4431 W. Houghton Lake Drive, Houghton Lake, MI 48629

www.hlpl.org * 989.366.9230

VOLUNTEER APPLICATION

Date:

Name:
Address:
City, State, Zip:
Phone:
Email:
Birthdate:

In case of emergency please contact:

Name:
Phone:

Interests and availability:

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Other information:

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Volunteer Agreement:

- I certify that all statements made in this application are true and correct and have been given voluntarily. This information may be disclosed and the Houghton Lake Public Library (HLPL) may use photos of me.
- I understand that I will not be paid for my services as a volunteer and I am giving my time freely to the HLPL.
- I agree to abide by existing and future instruction, rules and policies of HLPL.
- I understand submitting this application does not automatically qualify me to be a volunteer at HLPL and that I may need to meet certain requirements and before I volunteer my time.
- I acknowledge that library volunteers are not covered under workers' compensation and that, if injured, I would be solely responsible.

Signature _____ Date _____

Homebound Delivery Volunteer Addendums:

- I understand that library volunteers who provide delivery of materials to homebound residents use their own personal vehicle and are required to provide proof of automobile insurance attached to this application.
- I acknowledge that I will maintain the privacy of those I serve in the homebound program by maintaining the confidentiality of items delivered and library records.

Signature _____ Date _____

Staff Use Only:

Interview date and information
Assignments
Notes